



## Ector County Commissioners' Court

January 06, 2026

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER-** Judge Dustin Fawcett

**INVOCATION-** Commissioner Samantha Russell

**PLEDGE OF ALLEGIANCE-** United States and Texas

### **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Out-of-State Travel Request, Howard Marks- Library Director:*

To consider, discuss and take any necessary action to *approve* out-of-state travel for Howard Marks, Library Director, and J'nevelyn White, Managing Librarian- Adult Services Supervisor, to travel to Minneapolis, MN, for the *Public Library Association conference* March 31st, 2026-April 4th, 2026, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

3. *Donation, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a \$8,644.10 *donation* from PDQ Recycling, Inc. to Ector County Sheriff's Office K-9 Unit, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

### **AWARD OF BIDS/PROPOSALS**

4. *Request for Proposals Specifications: Ector County Annex Roof Replacement- RFP No. 2025-RFP-108, Andrea Moralez- Purchasing Agent, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action to *approve* the *Request for Proposals Specifications* for the *Ector County Annex Roof Replacement, RFP No. 2025-RFP-108*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; these specifications have been designed by Building Maintenance Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

**5. Bid Award: Ector County Job Analysis and Evaluation- RFP No. 2025-RFP-096, Andrea Moralez- Purchasing Agent, Delia Ortiz- Human Resources Director:**

To consider, discuss, and take any necessary action to *approve* the *bid award* for the *Ector County Job Analysis and Evaluation, Request for Proposals, RFP No. 2025-RFP-096*, to Evergreen Solutions, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**CONTRACTS/AGREEMENTS/GRANTS**

**6. Long-term Limited Scope Food, Feed and Cosmetics Information Sharing Agreement (ISA), Eunice Ibarra- Health Department Secretary:**

To consider, discuss, and take any necessary action to *approve* the *Long-Term United Scope Food, Feed, and Cosmetics Information Sharing Agreement (ISA)* by and between Ector County, Texas, and the U.S. Food and Drug Administration (FDA), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this agreement is to facilitate sharing of non-public food (human food, pet food, and animal feed), dietary supplements, and cosmetic related information that will begin on January 6th, 2026, until June 30th, 2029.

**7. Application/Request for Use: Federal Surplus Program, Andrea Moralez- Purchasing Agent, Jeffrey Avery- Public Works Director:**

To consider, discuss, and take any necessary action to *approve* the *application and use* of the *Federal Surplus Program* for Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this item.

**8. Audit Engagement Letter, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *approve* the *Engagement Letter* for *Ector County's FY 2025 Independent Audit*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**9. Grant Acceptance: Texas State Library and Archives Commission Community Literacy Support- Mail Order Book Program, Howard Marks- Library Director:**

To consider, discuss, and take any necessary action to *approve and accept* the *Texas State Library and Archives Commission's Community Literacy Support- Mail Order Book Program Grant* for the Ector County Library, in association with the Dolly Parton Imagination Library working with the Education Foundation of Odessa, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**10. Change Order No. 1: Tripp Avenue III, Amber Valles- Public Works Department Coordinator:**

To consider, discuss, and take any necessary action to *approve* *Change Order No. 1* for *Tripp Avenue III* from 3rd Street through I-20 Frontage Road, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**11. Change Order No. 3: Public Water State Site Improvements, Andrea Moralez- Purchasing Agent:**

To consider, discuss, and take any necessary action to *approve* *Change Order No. 3* for the *Public Water State Site Improvements* for the *ARPA Water Line Projects Bid Package No. 1, Project No. ARP-TX-21-175*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**12. Professional Services Agreement, Jeffrey Avery- Public Works Director:**

To consider, discuss, and take any necessary action to *approve a Professional Services Agreement* by and between Ector County, Texas, and Kimley-Horn and Associates, Inc., for the *West Odessa Water Project*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**13. Job Completion Approval: Papaw Street, Andrea Moralez- Purchasing Agent, Jeffrey Avery- Public Works Director:**

To consider, discuss, and take any necessary action to *approve* the job completion of Papaw Street by Danny's Asphalt Paving, with inspection conducted by Terracon Consultants, Inc., and to authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**14. \$17M General Revenue Grant, John Henderson- Commissioners' Court Attorney/Grant Writer, Julie Prentice-County Attorney, Dustin Fawcett- County Judge:**

To consider, discuss, and take any necessary action to *approve the Agreement Execution Resolution, Escrow Agreement, and General Revenue Grant Agreement* associated with the *\$17M General Revenue Grant*, to *approve and authorize* moving forward and finalizing the Grant closing, and to authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**PERSONNEL REQUESTS**

**15. Salary Increase Request, Jon Crain- Airport Director:**

To consider, discuss, and take any necessary action to *approve a salary increase request* for the Airport Maintenance Tech position including a Step increase from a Step 3 to a Step 9, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**POLICIES/PROCEDURES**

**16. Ector County Investment Policies and Procedural Manual, Cleopatra Callaway- County Treasurer, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action regarding the *Ector County Investment Policies and Procedural Manual* in accordance with the Public Funds Investment Act, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; there are no recommendations being submitted for consideration.

**17. Procurement Card Program & Procedures Policy, Andrea Moralez- Purchasing Agent:**

To consider, discuss, and take any necessary action to *approve the third revision of the Procurement Card Program and Procedures Policy* for Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**DEVELOPMENT SERVICES**

**18. Variance Application: Proposed Non-Typical Drive Approach, Eddie Landrum- Development Services Director:**

To consider, discuss, and take any necessary action to *approve a Variance Application* for installation of a Non-Typical Drive Approach off of S. Wheeler Road to access Oxy USA TWP LP (Oxy) Raw Water Booster Station, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**19. Subdivision Plat Application: Oakhill Number Two, Eddie Landrum- Development Services Director:**

To consider, discuss, and take any necessary action to *approve* a *Subdivision Plat Application* for Oakhill Number Two, a Replat of Tract 19, Belmont Acres Subdivision, being a Subdivision of 26.11-acres in Section 1, Block 44, T-2-S, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**PUBLIC WORKS**

**20. Fleet Vehicles Trade-in Request, Andrea Moralez- Purchasing Agent, Jeffrey Avery- Public Works Director:**

To consider, discuss, and take any necessary action to *approve* trading- in multiple Ector County fleet vehicles, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**CONSENT AGENDA**

**21. Proposed Consent Agenda, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

**21a.) Line-Item Transfer- Sales Tax Road:**

To consider, discuss, and take any necessary action to *approve* a *line-item transfer* to Sales Tax Fund, Road Department, ROW Land Acquisition, 005-810-5501 from Road Maintenance, 005-810-5241 for \$62,000.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**BUDGET/FINANCIAL**

**22. Treasurer's Monthly Report: September 2025, Cleopatra Callaway- County Treasurer:**

To consider, discuss, and take any necessary action to *approve* the *Ector County Treasurer's Monthly Report* for September 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is also requested that these reports be archived with the official minutes of this meeting.

**23. Arbitrage Rebate Computation Report, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *receive and accept* the *Arbitrage Rebate Computation Report* in reference to the Ector County Certificates of Obligation, Series 2020, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**24. Jail Commissary Audit, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *receive and accept* the *FY 2025 Annual Audit Report* of the *Ector County Jail Commissary Account* in accordance with Section 351.0415(d), Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**25. Prior Period Encumbrances, Tristan Marquez- County Auditor:**

To consider, discuss, and take any necessary action to *approve* various *budget amendments* for the carry forward of outstanding encumbrances from FY 2025 to FY 2026, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**26. *Budget Amendment Request: 2020 Capital Projects, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve a budget amendment* to 2020 Capital Projects Fund, Other General Expense, 039-990-5402 from Unreserved Fund Balance, 039-3310 for \$1,765,121.00, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**27. *FY 25 Final Budget Amendments, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve the final year- end budget amendments* for FY 2025, and authorize the County Judge, and any other necessary party, to sign all documentation associated with this agenda item.

**28. *FY 25 Final Line-Item Transfers, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve the final year-end line-item transfers* for FY 2025, and authorize the County Judge, and any other necessary party, to sign all documentation associated with this agenda item.

**29. *Financials Statements & Reports, Tristan Marquez- County Auditor:***

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report* for January 6th, 2026, and review County financial statements and reports.

**EXECUTIVE SESSION**

**30. *Personnel Matters, Dustin Fawcett- Ector County Judge:***

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to the Airport Maintenance Facility Manager position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

**ADJOURN**

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on December 31, 2025  
At 03:09 PM



Ector County Clerk

*The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*

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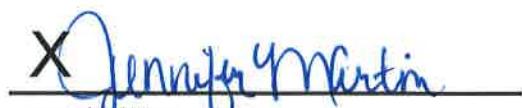
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A handwritten signature in black ink, appearing to read "Dustin Fawcett", is written over a horizontal line. To the left of the signature is a large, bold, black 'X' mark.

Dustin Fawcett  
Ector County Judge

ATTEST:



A handwritten signature in blue ink, appearing to read "Jennifer Martin", is written over a horizontal line. To the left of the signature is a large, bold, black 'X' mark.

Jennifer Martin  
County Clerk

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